

# Horizon Health Network

## Minutes of meeting

Minutes of a meeting of the Board of Directors held on Thursday, June 19, 2014, beginning at 2:00 p.m. at the Rodd Miramichi River, Miramichi.

Present: W. David Ferguson (Chair), Linda Aitken, François Beaulieu, Mike Coster, Jo-Ann Fellows, Linda Forestell, Dr. Erik Klein, Michael McCoombs, John McKay, Kathleen McMullen, Jane Mitton-MacLean, Luigi Rocca, Mary Schryer, John McGarry, Dr. Tom Barry, Danica Wallace, Jean Daigle, Gary Foley, Geri Geldart, Dr. Edouard Hendriks, Janet Hogan, Dan Keenan, Dr. Pam Mansfield, Margaret Melanson, Andrea Seymour, Dr. John Steeves, Norma MaGee (recording)

Regrets: Chief Candice Paul, Kay Simonds

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### 1. Approval of agenda and opening remarks

The meeting was called to order at approximately 3:05 p.m.

#### MOTION:

MOVED BY M. BEAULIEU, SECONDED BY MS. FORESTELL

THAT THE AGENDA FOR THE MEETING BE APPROVED AS AMENDED.

MOTION CARRIED.

### 2. Consent agenda

Removed from the consent agenda were items 2.5.6; 2.6.5; 2.2; 2.5.1.

#### MOTION:

MOVED BY M. BEAULIEU, SECONDED BY MS. SCHRYER

THAT THE CONSENT AGENDA BE APPROVED AS AMENDED.

MOTION CARRIED.

**3. Business arising from the minutes**

Neguac ambulance Services: Mr. McGarry explained that he had reviewed the situation with Ambulance New Brunswick and spoke with Neguac’s mayor. Patients from Neguac are transported to Miramichi Regional Hospital except in those instances where, in the opinion of the attendant and dispatcher, life or limb is in danger; then they are transported to Tracadie.

**4. Governance, Nominating and Planning Committee recommendations**

4.1 Upper River Valley Hospital Auxiliary: Ms. Mitton-MacLean explained that the Upper River Valley Hospital Auxiliary is newly formed and must have its name and bylaws approved by the Board of Directors of Horizon Health Network. The Governance, Nominating and Planning Committee reviewed information submitted and recommended the following to the Board for approval.

4.1.1 Approval of Name:

**MOTION:**

**MOVED BY MS. MITTON-MACLEAN, SECONDED BY MS. FORESTELL**

**THAT THE BOARD OF DIRECTORS APPROVE THE NAME “UPPER RIVER VALLEY HOSPITAL AUXILIARY, INC.”**

**MOTION CARRIED.**

4.1.2 Approval of By-Laws:

**MOTION:**

**MOVED BY M. BEAULIEU, SECONDED BY MS. FELLOWS**

**THAT THE BOARD OF DIRECTORS APPROVE THE BYLAWS OF THE UPPER RIVER VALLEY HOSPITAL AUXILIARY, INC. AS SUBMITTED.**

**MOTION CARRIED.**

4.2 Community Needs Assessments: Jean Daigle explained that Horizon had committed to carrying out six Community Needs Assessments in this current year, and with the reports for Moncton and Saint John, this commitment has been achieved. Seven communities will be assessed in the next year.

4.2.1 Moncton and area: The Community Health Needs Assessment for Moncton was a collaborative undertaking by both Vitalité and Horizon with seven major themes identified and outlined for the Board.

**MOTION:**

**MOVED BY MS. MITTON-MACLEAN, SECONDED BY MS. AITKEN  
THAT THE BOARD OF DIRECTORS ENDORSE  
RECOMMENDATIONS PROVIDED BY THE MONCTON  
COMMUNITY ADVISORY COMMITTEE ALLOWING THAT  
COMMITTEE TO EXPLORE FEASIBILITY OF  
RECOMMENDATIONS AND PROPOSE ACTION PLANS.**

**MOTION CARRIED.**

4.2.2 Saint John and area: This report contained thirteen recommendations, along with a “priority recommendation” to ‘develop and sustain a strong Primary Health Care System by creating neighborhood Health & Wellness Centres and Family Health Teams throughout Saint John and linked to St. Joseph’s Community Health Centre’.

**MOTION:**

**MOVED BY MS. FORESTELL, SECONDED BY M. BEAULIEU  
THAT THE BOARD OF DIRECTORS ENDORSE  
RECOMMENDATIONS PROVIDED BY THE SAINT JOHN  
COMMUNITY ADVISORY COMMITTEE ALLOWING THAT  
COMMITTEE TO EXPLORE FEASIBILITY OF  
RECOMMENDATIONS AND PROPOSE ACTION PLANS.**

**MOTION CARRIED.**

It was suggested that the report be shared with the Board for the Tucker Park Development Corporation.

**5. Patient Safety and Quality Improvement Committee**

5.1 Alternate Level of Care patients: Ms. Geldart provided an overview of a briefing note on Alternate Level of Care patients shared with the board which included information on the “Home First” initiative announced by the Provincial government in May 2014. She noted that the Home First initiative does not address the number of ALC beds.

**MOTION:**

**MOVED BY MS. FORESTELL, SECONDED BY MS. SCHRYER**

**THAT A SENIOR LEVEL (BOARD AND MANAGEMENT) WORKING GROUP BE ESTABLISHED COMPRISED OF MEMBERS FROM HORIZON, HEALTH AND SOCIAL DEVELOPMENT TO ENSURE THAT HORIZON'S ISSUES ARE ADDRESSED AS THE DEPARTMENT OF SOCIAL DEVELOPMENT OPERATIONALIZES THE HOME FIRST INITIATIVE AND LAUNCHES AN UPDATE OF THE NURSING HOME RENOVATION AND REPLACEMENT PLAN.**

**MOTION CARRIED.**

**6. Appointment of Research Ethics Board Chair**

The Research Ethics Board of Horizon Health Network is responsible to review all research projects and activities involving Horizon, its physicians and its staff. It reports to the Board of Directors. Mr. Jeff Jennings has been the Chair of the Research Ethics Board with his current three-year term to end at June 30, 2014. A recommendation was received from the Research Ethics Board to reappoint Mr. Jennings for another three-year term.

**MOTION:**

**MOVED BY MS. FORESTELL, SECONDED BY MR. COSTER**

**THAT JEFF JENNINGS BE REAPPOINTED CHAIR OF THE RESEARCH ETHICS BOARD FOR A THREE-YEAR TERM TO EXPIRE ON JUNE 30, 2017.**

**MOTION CARRIED.**

Mr. Coster noted the Research Ethics Board had received commendation from Accreditation Canada during last year's survey and suggested that Dr. Tim Christie and the members of the Research Ethics Board receive appreciation from Horizon's board for their excellent results.

**MOTION:**

**MOVED BY MR. COSTER, SECONDED BY MS. FELLOWS**

**THAT THE BOARD OF DIRECTORS EXTEND APPRECIATION TO THE RESEARCH ETHICS BOARD FOR ITS EXCELLENT WORK TO DATE.**

**MOTION CARRIED.**

**7. Items removed from the consent agenda**

Item 2.2, Report of the President and Chief Executive Officer: Mr. McGarry's report focused on the traumatic events in Moncton in early June, and board members asked if a letter could be sent to staff/physicians at The Moncton Hospital involved in the events to show its appreciation.

Item 2.5.1, Francophone Liaison Committee update: information was included on 'active offer audits' performed throughout Horizon. Board members noted that Horizon needs to improve its diligence under the Official Languages Act, and requested that the issue of provision of bilingual services and the active offer to patients be elevated and further the board's interest in it.

Item 2.5.6, Patient Safety Key Performance Indicators: patient safety key indicators were noted.

Item 2.6.5, financial correspondence: there was a question on the \$649,213 indicated in the Minister's letter to complete the procurement process for the Angio/Interventional radiology suite and the General Radiology System at The Moncton Hospital.

**8. Other business**

8.1 CEO appreciation: Mr. Coster cited the excellent expertise Mr. McGarry has demonstrated to employees, public, etc., as CEO of Horizon Health Network.

**MOTION:**

**MOVED BY MR. COSTER, SECONDED BY MS. MCMULLEN**

**THAT THE BOARD OF DIRECTORS EXPRESS APPRECIATION TO JOHN MCGARRY, PRESIDENT AND CHIEF EXECUTIVE OFFICER, FOR HIS WORK ON BEHALF OF HORIZON IN THE PAST YEAR.**

**MOTION CARRIED.**

**9. Questions from the public**

Monica McNally shared her family's experience with health care in one of Horizon's facilities.

She also noted that Horizon's board had agreed to ask the Minister of Health to create the position of independent patient advocate for the province and asked for an update on the status of the request.

The Minister of Health will be asked for an update on progress made in creating a patient advocate for New Brunswick.

10. **Adjournment**

There being no further business, the meeting was adjourned at approximately 4:15 p.m. on motion by M. Beaulieu, seconded by Dr. Klein.

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W. David Ferguson, Chair

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John McGarry, Corporate Secretary